League Payment Step-by-Step

- Click the "Home" menu button in the top left corner.

- Click "Leagues"

- Double click the league you want to pay

- Click "Payments"

- In the "Description" box, after 'Payment', type "for week (# and the date)"

- Click "Pay"

- Click "House Charge"

- In the 'Group Name' column, type the league name and hit 'Enter'

- Once the league is shown, click "Select"

- When the payment screen comes up, click "Pay"